



# CITY OF FERNLEY

## CITY COUNCIL AGENDA REPORT

Meeting Date: November 18, 2020

<b>REPORT TO:</b>	Mayor and City Council
<b>REPORT THRU:</b>	Daphne Hooper, City Manager
<b>REPORT FROM:</b>	Barry Williams, Deputy Public Works Director
<b>REVIEWED BY:</b>	Brandi Jensen, City Attorney
<b>REVIEWED BY:</b>	Denise Lewis, City Treasurer

<b>FINANCIAL IMPACT:</b> Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/> See attached report	<b>CURRENTLY BUDGETED:</b> Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	<b>FUND/ACCOUNT:</b> 510-165100, 520-165100, 100-475-742, 100-575-742
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**ACTION REQUESTED:**  Consent  Ordinance  Resolution  Motion  Receive/File

**AGENDA ITEM: Staff Report (For Possible Action): Possible Action to approve the purchase of a 2020 Ford Explorer from Corwin Ford for an amount not to exceed \$32,799 with a 5% contingency of \$1639.95 for a total of \$34,438.95.**

**Agenda Item Brief: This purchase was approved by Council during the FY 20/21 budget process. If approved, this equipment will be assigned to the City of Fernley Fleet department to be utilized in the day to day operations as the City's designated Pool vehicle.**

**Recommended Motion:**  
"I move to.... Approve the purchase of a 2020 Ford Explorer from Corwin Ford for an amount not to exceed \$32,799 with a 5% contingency of \$1639.95 for a total of \$34,438.95".

**Business Impact (per NRS Chapter 237):**

A Business Impact Statement is Attached.

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

for background, analysis, alternatives:

**PROJECT SUMMARY:** If approved, this vehicle will be assigned to the City's Fleet Department to be utilized in day to day operations as the City's designated Pool vehicle. The City typically relies on Pool vehicles for 24-hour emergency response, field inspections as well as required City of Fernley business travel.

If approved, this equipment will replace one of the aged Pool Vehicles that is currently assigned to the Department which is beyond the service miles and age recommended for vehicle replacement per the City of Fernley Fleet Management Program (PMP) Policy, Table 4.1 Appendix 8, Replacement Standard. If approved, Staff anticipates disposal of the current asset per the FMP Policy.

Staff has chosen the 2020 Ford Explorer from Corwin Ford because this vehicle meets the desired specifications needed for City operations. Corwin Ford participates in the Sourcewell State Purchasing Program (formerly NJPA). This program allows the City of Fernley to obtain better vehicle pricing and better vehicle availability.

**BACKGROUND:** This purchase was approved by Council during the FY 20/21 budget process. Due to potential budget impacts caused by the COVID-19 pandemic, staff asked council to hold vehicle and equipment purchases in order to monitor and assess the financial state of the City.

During the 20/21 budget process, this vehicle was approved as one of the Councils priorities for replacement. Staff has reviewed the financial state of the City and feels that the purchase of this vehicle will not negatively impact the City's finances and is asking Council to proceed with this purchase.

Every fiscal year, the State accepts bids from dealerships around Nevada for assorted makes and models of work trucks, cars and light and heavy equipment for purchase by local government agencies. Using the results of the State's competitive bid process is standard practice for municipalities because it saves time and money. The municipality does not have to assemble bid documents, advertise, and rank bidders in order to make a purchase.

Corwin Ford will oversee the manufacturing and delivery of this vehicle for the City of Fernley. This vehicle is available under the State of Nevada's purchasing contract. If we elect to not purchase this vehicle, we will have to wait for the bid results for the new State purchasing contract, or, City Staff will have to assemble bid specifications, advertise for bids and then rank and award the winning bid. Neither is guaranteed to lower the current price of the vehicle.

**LEGAL IMPLICATIONS:** NRS 332.039, NRS 332.195

**FINANCIAL IMPLICATIONS:** This purchase was budgeted at \$44,000 using funding from both Enterprise funds as well as the General fund portion of the FY 20-21 Budget.

**ATTACHMENTS:** Corwin Ford State Purchasing Price Quote