



CITY OF FERNLEY

CITY COUNCIL AGENDA REPORT

Meeting Date: November 18, 2020

REPORT TO: Mayor and City Council
REPORT THRU: Daphne Hooper, City Manager
REPORT FROM: Barry Williams, Deputy Public Works Director
REVIEWED BY: Brandi Jensen, City Attorney
REVIEWED BY: Denise Lewis, City Treasurer

FINANCIAL IMPACT:

Yes: No:

CURRENTLY BUDGETED:

Yes: No:

FUND/ACCOUNT:

100-605-742

See attached report

ACTION REQUESTED: Consent Ordinance Resolution Motion Receive/File

AGENDA ITEM: Staff Report (For Possible Action): Possible Action to approve the purchase of a 2020 Ford F150 Four Wheel Drive from Corwin Ford for an amount not to exceed \$32,121.70 with a 5% contingency of \$1,606.85 for a total amount of \$33,728.55.

Agenda Item Brief: This purchase was approved by Council during the FY 20/21 budget process. If approved, this equipment will be assigned to the City of Fernley Building department to be utilized in the day to day operations.

Recommended Motion:

"I move to.... Approve the purchase of a 2020 Ford F150 Four Wheel Drive from Corwin Ford for an amount not to exceed \$32,121.70 with a 5% contingency of \$1,606.85 for total amount of \$33,728.55".

Business Impact (per NRS Chapter 237):

- A Business Impact Statement is Attached.
- A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

for background, analysis, alternatives:

PROJECT SUMMARY: If approved, this vehicle will be assigned to the City's Building department to be utilized in day to day operations. The City typically relies on Pool vehicles for 24-hour emergency response, inspections, code enforcement issues, as well as required City of Fernley business travel.

If approved, this equipment will replace one of the aged and problematic vehicles that is currently assigned to the Department which is beyond the service miles and age recommended for vehicle replacement per the City of Fernley Fleet Management Program (PMP) Policy, Table 4.1 Appendix 8, Replacement Standard. If approved, Staff anticipates disposal of the current asset per the FMP Policy.

Staff has chosen the 2020 Ford F-150 with Four Wheel Drive from Corwin Ford because this vehicle meets the desired specifications needed for City operations. Corwin Ford participates in the Sourcewell State Purchasing Program (formerly NJPA). This program allows the City of Fernley to obtain better vehicle pricing and better vehicle availability.

BACKGROUND: This purchase was approved by Council during the FY 20/21 budget process. Due to potential budget impacts caused by the COVID-19 pandemic, staff asked council to hold vehicle and equipment purchases in order to monitor and assess the financial state of the City.

During the 20/21 budget process, the replacement of this vehicle was identified and approved by Council as a priority. Staff has reviewed the financial state of the City and feels that the purchase of this vehicle will not negatively impact the City's finances and is asking Council to proceed with this purchase.

Every fiscal year, the State accepts bids from dealerships around Nevada for assorted makes and models of work trucks, cars and light and heavy equipment for purchase by local government agencies. Using the results of the State's competitive bid process is standard practice for municipalities because it saves time and money. The municipality does not have to assemble bid documents, advertise, and rank bidders in order to make a purchase.

Corwin Ford will oversee the manufacturing and delivery of this vehicle for the City of Fernley. This vehicle is available under the State of Nevada's purchasing contract. If we elect to not purchase this vehicle, we will have to wait for the bid results for the new State purchasing contract, or, City Staff will have to assemble bid specifications, advertise for bids and then rank and award the winning bid. Neither is guaranteed to lower the current price of the vehicle.

LEGAL IMPLICATIONS: NRS 332.039, NRS 332.195

FINANCIAL IMPLICATIONS: This purchase was budgeted at \$31,915.25 using funding from G.L# 100-605-742 General fund portion of the FY 20-21 Budget.

ATTACHMENTS: Corwin Ford State Purchasing Price Quote