

Fernley Planning Commission Agenda

January 11, 2017

1. **ROLL CALL: Present:** William Shattuck (Chairman), Commissioner Sue Gill, Commissioner Gayle Picha, Commissioner Jan Hodges, Commissioner Angela Lewis. **Absent:** Commissioner Will McDonald. **Not Voting:** Planning Director Tim Thompson, Assistant Planner Melinda Bauer, City Attorney Brandi Jensen, Deputy City Clerk Julie Torres.

2. PUBLIC INPUT.

There was none

3. APPROVAL OF THE AGENDA:

Motion: Move to approve the agenda as submitted, **Action:** Approve, **Moved by** Commissioner Sue Gill, **Seconded by** Commissioner Gayle Picha. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 6). **Yes:** Commissioner Angela Lewis, Chairman William Shattuck, Commissioner Gayle Picha, Commissioner Jan Hodges, Commissioner Sue Gill, Commissioner Sean Desruisseaux.

4. (POSSIBLE ACTION) APPROVAL OF MINUTES

Motion: Move to approve the December 14, 2016 Fernley Planning Commission minutes as submitted, **Action:** Approve, **Moved by** Commissioner Sue Gill, **Seconded by** Commissioner Gayle Picha. **Vote:** Motion passed (**summary:** Yes = 5, No = 0, Abstain = 1). **Yes:** Chairman William Shattuck, Commissioner Gayle Picha, Commissioner Jan Hodges, Commissioner Sue Gill, Commissioner Sean Desruisseaux **Abstain:** Commissioner Angela Lewis.

5. PRESENTATION, DISCUSSION AND POSSIBLE ACTION:

5.1. DISCUSSION AND POSSIBLE ACTION TO ELECT CITY OF FERNLEY PLANNING COMMISSION OFFICERS FOR 2017.

Motion: Move to nominate Commissioner Jan Hodges as Chairman and Commissioner Sue Gill as Vice Chairwoman, **Action:** Approve, **Moved by** Commissioner Gayle Picha, **Seconded by** Commissioner Sean Desruisseaux. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Commissioner Angela Lewis, Chairman William Shattuck, Commissioner Gayle Picha, Commissioner Jan Hodges, Commissioner Sue Gill, Commissioner Sean Desruisseaux.

5.2. DISCUSSION AND POSSIBLE ACTION REGARDING THE CITY OF FERNLEY PLANNING COMMISSION BY-LAWS.

Planning Director Thompson provided comments on absence policies and the social media policy. He recommends a maximum of (2) two absences within a 12-month period and leave the decision to remove a commissioner due to excessive absences up to the Mayor. He would also like to see some language in the by-laws that requires the Commissioners to comply with the City social media policies. These changes will be brought back to the Commission to vote on the February agenda. City Attorney Jensen provided comments regarding the ethics and social media policy which is within the City Employee Personnel Policy. She recommends the Commissioners read the policy. Human Resources can provide a copy of the policies. Planning Director Thompson will provide copies to the Commission. Chairman Shattuck agrees with the absence policy. Commissioner Desruisseaux would like the policy to be three (3) absences. **Motion:** Direct staff to submit language changes to the By-Laws including social media and absence policies, **Action:** Motion Died, **Moved by** Commissioner Sue Gill, There was no **Second**. Chairman Shattuck clarified the intended motion. The intent is to remove the word "unexcused" and make it any three (3) absences and adding language regarding social media policy. Commissioner Gill agreed that is her motion. **Motion:** Move to direct staff to bring back language changes to the Planning Commission by-laws including: remove the word "unexcused" and add any 3 absences to the by-law language as well as language regarding social media policy. **Action,** Approved, **Moved by** Commissioner Sue Gill, **Seconded by** Commissioner Jan Hodges. **Vote:** Motion carried by unanimous roll

call vote (summary: Yes = 5). **Yes:** Commissioner Angela Lewis, Chairman William Shattuck, Commissioner Gayle Picha, Commissioner Jan Hodges, Commissioner Sue Gill. Sean Desruisseaux.

6. CHAIR AND COMMISSION ITEMS:

There were none.

7. PLANNING DIRECTOR ITEMS: Certificates of appreciation were presented to Commissioners Picha and Shattuck by Planning Director Thompson. This is the last meeting for both Commissioners. Two new Commissioners will take their seats at the February meeting.

8. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS.

There were none

9. PUBLIC INPUT.

There was none

ADJOURNMENT. 5:21 pm

Approved by the Fernley Planning Commission on February 8, 2017, by a vote of:

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 0



ATTEST: Lillian Cabral



Chairman Hodges

