



Department of Building and Safety
595 SILVER LACE BLVD, FERNLEY, NV 89408 (775)-784-9810
Small (Minor) Commercial or Residential Demo Permits

PERMIT APPLICATIONS, PLANS OR SUPPORTING DOCUMENTATION THAT ARE INCOMPLETE, ILLEGIBLE OR SUBMITTED IN PENCIL OR ERASABLE INK WILL NOT BE ACCEPTED. PLEASE PRINT CLEARLY USING PERMANENT BLUE OR BLACK INK.

APPLICANT'S INFO:	APPLICANT'S NAME:		ROLE: <input type="checkbox"/> OWNER <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> OTHER:			
	CONTRACTORS CITY OF FERNLEY BUSINESS LIC. NO:					
	NV CONTRACTORS LIC. NO. AND CLASS:					
	COMPANY:					
	ADDRESS:			BUILDING OR SUITE NO.:		
	CITY:		STATE:	ZIP CODE:		
	PHONE:	CELL:	FAX:	EMAIL:		
PARCEL INFO:	ASSESSOR PARCEL NO. (APN):			FLOOD ZONE: <input type="checkbox"/> YES <input type="checkbox"/> NO		
	PARCEL OWNER:					
	PROJECT ADDRESS:			BUILDING OR SUITE NO.:		
	CITY:		STATE:	ZIP CODE:		
	SUBDIVISION:		BLOCK:	LOT NO.:		
	TOTAL LOT AREA:	ZONING:	SETBACKS – FRONT:	SIDES:	REAR: / CORNER PARCEL:	
PERMIT / PROJECT INFORMATION:	PROJECT DESCRIPTION:					
	<input type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> REMODEL <input type="checkbox"/> DEMOLITION <input type="checkbox"/> OTHER:			BUILDING HEIGHT ABOVE GRADE (FT):		
	PROJECT/UNIT TYPE: <input type="checkbox"/> DETACHED ONE- OR TWO-FAMILY DWELLING <input type="checkbox"/> TOWNHOUSE <input type="checkbox"/> ACCESSORY STRUCTURE:					
	NO. OF STORIES:	NO. OF UNITS:	NO. OF BEDROOMS:	NO. OF BATHROOMS:	GARAGE SIZE: ___ – CAR	
	BUILDING VALUATION PER CURRENT ICC TABLE 1-B: \$		SQUARE FOOTAGE PER ICC TABLE 1-B: \$			
	FIRE SPRINKLER: <input type="checkbox"/> YES <input type="checkbox"/> NO	ARE AREAS OVER 3600 SQ. FT., SEPARATED BY FIRE WALLS? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT APPLICABLE				
	FOR BUILDING DIVISION USE ONLY					
FILING DATE:		BY:	ISSUED BY:	DATE:	PERMIT FEE	\$
BUILDING PERMIT NO.: BP					TOTAL AMOUNT DUE	\$
<input type="checkbox"/> OWNER–BUILDER PERMIT PURSUANT TO NRS 278.573 (<input type="checkbox"/> RECEIVED ACKNOWLEDGEMENT FORM)					TOTAL AMOUNT PAID	\$

I understand and agree that the City of Fernley has no obligation to explain every requirement and ordinance to me prior to or during the course of this project. Furthermore, I understand that any and all City or State laws or ordinances are enforceable at any time, with or without prior notification. The issuance of a permit based on plans, specifications and other construction documents shall not prevent the Building Official from thereafter requiring the corrections of errors in said plans, specifications and other construction documents, or preventing building operations be carried on there under when in violation of City or State laws or ordinances. The Building Official is authorized to suspend or revoke a permit issued under the provisions of the code wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation of the provisions of the code.

It shall be the duty of the permit holder or their agent to notify the Building Official that permitted work is ready for an inspection. Requesting an inspection for work that is incomplete, in progress or not ready may result in a re-inspection fee. It shall be the duty of the person requesting any inspections required by the code to provide access to and means for inspection of such work. Inspectors will not perform inspections in the presence of any unrestrained animals or in the presence of minors without a parent or legal guardian present. Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the Building Official. Any portion of work shall not be covered or concealed until authorized by the Building Official. The building permit, approved plans and inspection card shall be kept on the site of the work until the completion of the project.

The Building Official shall suspend or revoke a certificate of occupancy issued under the provisions of the code wherever the certificate is issued in error, or on the basis of incorrect information supplied, or where it is determined that the building or structure or portion thereof is in violation of any ordinance or regulation or any of the provisions of the code

UNDER PENALTY OF INTENTIONAL MISREPRESENTATION AND/OR PERJURY, I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement in compliance with all provisions of the applicable ordinances. I further certify that all easements, deed restrictions, or other encumbrances restricting the use of the property are shown on the site plans submitted with this application. I have been given authorization from the property owner to obtain this permit. I realize that the information that I have affirmed hereon forms a basis for the issuance of the permit herein applied for and approval of plans in connection therewith shall not be construed to permit any construction upon said premises or use thereof in violation of any applicable ordinance or to excuse the owner or his or her successors in title from complying therewith.

I understand that by applying for this permit, I am consenting to the inspection of this property and to the entry onto the property by inspectors of the authority having jurisdiction for the purpose of performing the necessary inspections during normal business hours for the duration of the permit.

_____ I certify that I am a licensed contractor pursuant to NRS 624.
(Initial)

_____ I certify that I am an owner-builder pursuant to the provisions of NRS 278.573.
(Initial)

Signature Date

Print Name Title (architect, contractor, etc.)

Minor Demolition Handout

General Information: For a Demolition permit to issue over the counter, the application needs **one of the three items** below to process the application. **The Fire authority needs to sign the application certifying there are NO fire systems in the structure.** A separate permit may be required to alter the fire safety systems.

1. Two (2) site plans

- Plans must be prepared on a **minimum of 8 ½ x 11” paper size.**
- Plans **must be photocopies, or original blue or black ink drawings.** The use of colored ink, other than blue or black, or the use of colored ink beyond that which is used for licensing seals and/or original signatures on plan sets, will not be accepted. Plans with original pencil drawings or notes, will also not be accepted.
- Site plans must be fully dimensioned and drawn and scale must be shown.
- Provide a **title block on each plan sheet** with the project address and assessor parcel number (APN). If applicable, include the owner’s name and contact information.
- **When plans are prepared by an Owner/Builder**, in compliance with Nevada Revised Statute (NRS), the plan set must have the owner’s name and address printed in a title block labeled “Designer” on each plan sheet. Below this information, within the “Designer” title block on the Site Plan must be an original signature with date of signing.
- **Plans prepared by a Nevada licensed General Contractor** must have the business name, business address, bid limit, license classification type, license number and license expiration date printed in a title block labeled “Designer” on the each sheet of the plan set. Below this information, within the “Designer” title block on the Site Plan or main drawing sheet must be an original signature of the qualified employee with the date of signing.
- **Plans prepared by a Nevada licensed Registered Design Professional** (Interior Designer, Architect, Residential Designer, or Engineer) must comply with the applicable Nevada Administrative Code (NAC) for their licensure.

OR

2. Scope of Work

- **Provide two (2) copies of the itemized project scope of work. A “scope of work” is an itemized narrative explaining what work will be performed under the permit. The insurance company produce these documents showing the scale of work. The Scope of Work may be either a separate, typed 8 ½” x 11” sheet signed by the applicant on letterhead, or may be included as text or general notes on the site plan. For example; remove wall in bedroom, remove 200 square feet of drywall board. Removed wet insulation in area. etc.**

OR

3. Copy of Contract Agreement

- **Provide a copy of the contractual agreement between the two parties. This must contain the owner information and signature, scope of work, and value of contract.**

Inspections:

- A final inspection when all work is completed. **An assessment inspection will be conducted to assist identifying structural problems, code upgrades, and additional permit repair requirements.**