



Meeting Date: _____
Agenda Item: # _____

Mission Statement
 To provide our growing dynamic community excellent municipal services to make Fernley a great place to live, work, and play.
 Together, we enhance the desirability, safety, friendliness, aesthetics and quality of life in our city.

FERNLEY CITY COUNCIL MEETING - STAFF REPORT

REPORT TO: Mayor & City Council
REPORT THRU: Daphne Hooper, Acting City Manager
REPORT FROM: John Cleven, IT Specialist
REVIEWED BY: Brandi Jensen, City Attorney
REVIEWED BY: Denise Lewis, Finance Director

AGENDA ITEM: Possible Action to approve the Software Assurance update for the City’s financial Caselle software package. The cost of the contract renewal is \$28,500.00.

ACTION REQUESTED: X Consent ___Ordinance ___Resolution ___Motion ___Receive/File

RECOMMENDED ACTION BY CITY COUNCIL

Staff recommends the following action:

“I move to approve the Caselle Software Annual Support and Maintenance Contract from 07/01/2017 to 06/30/2018.”

POLICY ALTERNATIVE(S)

The City Council could take the following alternative actions:

- Direct staff to bring back more information on alternative software providers.
- Direct staff to continue with the current Caselle version.

Key Points:

1. Maintaining Software Assurance allows the City of Fernley, to have the most-up-to-date financial software without the added costs associated with future upgrades.
2. Improved functionality and additional features will improve productivity.

POLICY REFERENCE

Nevada Statutes: NRS XXX

Fernley Municipal Code: FMC XXX

Policies & Procedure Manual:

Community Assessment: N/A

Other:

SUPPORTING INFORMATION

Software Assurance is a cost-effective method of maintaining and updating software, as the cost of the upgrades (new versions) are included in the yearly fees. A typical upgrade would normally cost \$25,000-\$30,000 for new releases and that does not include the yearly maintenance agreements. New features and enhancements that are currently available and planned include: improved reporting features, online timekeeping, improved General Ledger updating for Cash Receipting, Web Portal for users to download reports, Customizable Consoles, improved service order routines.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes
3. If Budgeted, Which Line Item/Account?
100-418-342 (Tech Services)

FISCAL SYNOPSIS:

The Caselle Software Assurance package will initially cost more per year. However, this package includes the added benefit of all future upgrades, thereby making this upgrade cost-beneficial

PRIOR COUNCIL ACTION/REVIEW

- Funding was included and approved in the FY 17/18 budget on May 17,2017

ATTACHED INFORMATION

Invoice