



Meeting Date: 09.20.2017
Agenda Item: # _____

Mission Statement
To provide our growing dynamic community excellent municipal services to make Fernley a great place to live, work, and play. Together, we enhance the desirability, safety, friendliness, aesthetics and quality of life in our city.

FERNLEY CITY COUNCIL MEETING - STAFF REPORT

REPORT TO: Mayor & City Council
REPORT THRU: Daphne Hooper, City Manager
REPORT FROM: Shannon McKnight, Human Resources
REVIEWED BY: Brandi Jensen, City Attorney
REVIEWED BY: Denise Lewis, Finance Director
AGENDA ITEM: Discussion and Possible Action regarding the City Treasurer’s past year’s employment performance, and the City Council and Mayor’s satisfaction with the City Treasurer’s employment performance and general performance as the City Treasurer.

ACTION REQUESTED: Consent Ordinance Resolution Motion Receive/File

RECOMMENDED ACTION BY CITY COUNCIL
Staff recommends the following action:

“I move to approve the City Treasurer’s evaluation”

Key Points:

1. The City Treasurer was appointed on September 6, 2012 by the Mayor with the consent of the City Council.
2. The City Treasurer’s annual evaluation was provided to the Mayor and City Council for completion.

POLICY REFERENCE

Nevada Statutes: NRS 266.470
Fernley Municipal Code: FMC 1.08.02
Policies & Procedure Manual: N/A
Community Assessment: N/A
Other: N/A

SUPPORTING INFORMATION

Attached is an evaluation form for the City Treasurer’s Annual Evaluation provided for approval by the Mayor and City Council.

The evaluation form requests a rating of 5 (exceeds expectations) to 1 (needs improvement).

The evaluation form was submitted to the Mayor and each City Council Member for rating on Tuesday, August 16, 2016, with a deadline for submission of Thursday, Wednesday, August 31, 2016. The ratings were averaged and compiled for presentation to the City Treasurer at the City Council Meeting on Wednesday, September 21, 2016 for Council Approval.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact?	<u>YES</u>
2. Is it Currently Budgeted?	<u>YES</u>
3. If Budgeted, Which Line Item/Account?	

FISCAL SYNOPSIS:
2% increase budgeted in approved Position Control through FY 2017-18 Budget process.

BACKGROUND INFORMATION

The City Treasurer was appointed by the Mayor with the consent of the City Council on September 6, 2012, and in accordance with the Personnel Manual, must be evaluated on an annual basis. The current evaluation form was approved by Council on February 3, 2016.

PRIOR COUNCIL ACTION/REVIEW

September 21, 2016 – City Council completed and approved the City Treasurer’s Annual evaluation.
September 2, 2015 – City Council completed and approved the City Treasurer’s Annual evaluation.
October 2, 2013 – City Council completed and approved the City Treasurer’s Annual evaluation.
September 6, 2012 – City Treasurer appointed by the Mayor with the consent of the City Council.

ATTACHED INFORMATION

Evaluation form.