



Meeting Date: 11.15.2017
Agenda Item: # _____

Mission Statement

To provide our growing dynamic community excellent municipal services to make Fernley a great place to live, work, and play. Together, we enhance the desirability, safety, friendliness, aesthetics and quality of life in our city.

CITY OF FERNLEY CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor & City Council
REPORT BY: **Daphne Hooper, City Manager**
REVIEWED BY: Brandi Jensen, City Attorney
REVIEWED BY: Denise Lewis, Finance Director
AGENDA ITEM: Possible approval of a contract for OpenGov in an amount not to exceed \$24,995.

ACTION REQUESTED: Consent Ordinance Resolution Motion Receive/File

RECOMMENDED ACTION BY CITY COUNCIL

"I move to approve the contract for OpenGov in an amount not to exceed \$24,995."

Key Points:

1. The City continues to look for ways to streamline the budget process and provide efficiencies and transparency.
2. OpenGov is a platform that now works with more than 1,500 cities and counties across America to transform the way staff builds their budgets, operate to performance, and communicate the narrative to residents and Council members.
3. The cost will not exceed \$24,995 for FY17/18 and will be the needed support for the completion of the FY 18/19 budget.

POLICY REFERENCE

Nevada Statutes: NRS

*Fernley Municipal Code:*FMC Title

Policies & Procedure Manual: N/A

Community Assessment: N/A

Other:

SUPPORTING INFORMATION

Staff has worked diligently over the past several years to develop an efficient budgeting process. The time and effort spent in developing the budget is extensive. While efforts have been made to create a productive and effective budget, there are many things that can be improved.

The information in the budget is currently not provided and shared in a way that is beneficial to the community. Throughout the budget process, changes occur following budget workshops, which can be cumbersome.

Staff has reviewed options for improvement. After reviewing the information, both the City Manager and the City Treasurer believe the platform provided by OpenGov will improve the process as well as provide a more transparent process during budget development as well as throughout the year.

While this platform was not budgeted in FY17/18, staff feels the time and effort spent will provide a more efficient process and save staff time during budget development. Further, the platform will allow a more effective delivery of the information to the City Council as well as the community. OpenGov has presented a cost that is manageable for the City, which can be implemented immediately and used for the development of the FY18/19 budget.

OpenGov Reporting and Analysis: City of Fernley staff can create an unlimited number of reports, and choose which reports will be made public, and build private or shared reports with internal staff. The Reporting and Analysis platform includes monthly, budget to actual reporting. This module also features the use of mapping tools for capital projects or non-financial geocoded data. OpenGov will support the presentation of the non-financial, performance data collected by the City.

OpenGov Budget Builder: This module will assist with building collaborative budgets and engage and employer all departments within the City of Fernley. OpenGov will work with staff to build department budgets and customize and organize the City's chart of accounts as needed. Working and final versions of the budget can be easily exported and shared with Council and department heads for further analysis and collaboration in the OpenGov Intelligence reporting module.

OpenGov Budget Book by Wdesk: OpenGov partnered with Workiva, a leading private sector, cloud-based software provider of collaborative document publishing tools. With Wdesk, the City can create an online workspace to build the budget document from start to finish in a faster, easier to use platform. This process will help to create a single source of the budget document without multiple versions of spreadsheets and document, which help collaboration and build best practices for document, form, and presentation creation.

Deployment: Once the partnership begins, OpenGov will dedicate a Customer Success Manager and Analyst to the City to ensure validation of the Chart of Accounts, quick time to value, and who will work to build and train staff with any topes of reports that are needed.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact? Yes
2. Is it Currently Budgeted? No
3. If Budgeted, Which Line Item/Account?
Cost savings from all three funds.

FISCAL SYNOPSIS:

**Funds for FY17/18 will be
Distributed among the
Water Enterprise,
Wastewater Enterprise,
And General Fund.**

ATTACHED INFORMATION

Contract