



Meeting Date: 01.17.2018
Agenda Item: #

Mission Statement
To provide our growing dynamic community excellent municipal services to make Fernley a great place to live, work, and play.
Together, we enhance the desirability, safety, friendliness, aesthetics and quality of life in our city.

CITY OF FERNLEY CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor & City Council

REPORT FROM: Daphne Hooper, City Manager

REVIEWED BY: Brandi Jensen, City Attorney

REVIEWED BY: Denise Lewis, City Treasurer

AGENDA ITEM: Discussion and possible action to adopt Resolution 18-001 amending the City of Fernley Personnel Policy Manual.

ACTION REQUESTED: Consent Ordinance X Resolution X Motion Receive/File

RECOMMENDED ACTION BY CITY COUNCIL

Staff recommends the City Council adopt Resolution 18-001 amending the City of Fernley Personnel Policy Manual.

Proposed Motion: **“I move to adopt Resolution 18-001 amending the City of Fernley Personnel Policy Manual.”**

KEY POINTS:

This request is for approval of annual POOL PACT and negotiated revisions.

Negotiated revisions have been highlighted in yellow.

POLICY REFERENCE

Nevada Statutes: N/A
Fernley Municipal Code: FMC11.01.02; FMC11.01.03
Policies & Procedure Manual: Personnel Manual Section 5.12
Community Assessment: N/A
Other: Collective Bargaining Agreement

SUMMARY

The City of Fernley Personnel Policy Manual is a compilation of policies concerning the internal operations of City government. Broad organizational policies are adopted by City Council. Management policies and procedures are developed and promulgated by the City Manager. This manual is a compilation of various bargaining unit provisions, and updates to federal and state laws.

A summary of the changes to the personnel manual are attached, and every City of Fernley employee will be required to review and acknowledge receipt of this updated manual.

FINANCIAL INFORMATION

<p><u>FISCAL IMPACT:</u></p> <p>1. Is There A Fiscal Impact? <u>No</u></p> <p>2. Is it Currently Budgeted? <u>No</u></p> <p>3. If Budgeted, Which Line Item/Account?</p>	<p><u>FISCAL SYNOPSIS:</u> There is no fiscal impact</p>
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PRIOR COUNCIL ACTION/REVIEW

The City Council adopted Resolution 17-002, approving the updated Personnel Policy Manual on 03/15/2017.
The City Council adopted Resolution 13-009, approving the updated Personnel Policy Manual on 07/17/2013.
The City Council adopted Resolution 15-007, approving the updated Personnel Policy Manual on 08/05/2015.

BACKGROUND INFORMATION

ATTACHED DOCUMENTS

Personnel Policy Manual
Resolution 18-001