

**MINUTES OF THE  
FERNLEY CITY COUNCIL MEETING  
SEPTEMBER 5, 2018**

Mayor Edgington called the meeting to order at 5:03 pm at Fernley City Hall, 595 Silver Lace Blvd, Fernley, NV.

**1. INTRODUCTORY ITEMS**

**1.1. Roll Call**

**Present:** Mayor Roy Edgington Councilman Dan McCassie, Councilwoman Sue Seidl, Councilwoman Shari Whalen, Councilman Stan Lau Councilwoman Fran McKay arrived at 5:30. City Attorney Brandi Jensen, Public Works Director Dave Whalen, City Engineer Derek Starkey, City Clerk Kim Swanson, Planning Director Tim Thompson, Building Official Roger Colson, Deputy Public Works Director Barry Williams, Assistant to the City Manager Colleen Unterbrink, Human Resource Specialist Shannon McKnight.

**1.2. Public Comment**

There was none.

**1.3. Approval of the Agenda**

**Motion:** MOVE TO APPROVE THE AGENDA AS SUBMITTED, **Action:** Approve, **Moved by** Councilwoman Sue Seidl, **Seconded by** Councilman Stan Lau. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 4, Absent = 1). **Yes:** Councilman Dan McCassie, Councilman Stan Lau, Councilwoman Shari Whalen, Councilwoman Sue Seidl, **Absent:** Councilwoman Fran McKay.

## **2. CONSENT AGENDA:**

**2.1. (Possible Action) Approval of Voucher Report.**

**2.2. (Possible Action) Approval of Minutes from July 25th and August 1<sup>st</sup>**

**2.3. (Possible Action) Approval of Business Licenses**

**2.4. Possible Action to approve a Contract for Engineering Services for the Americans with Disability Act Transition Plan (Transition Plan) Infrastructure Survey and Inventory Project, to Lumos and Associates, Inc., in an amount not to exceed \$149,700.**

Councilwoman Whalen disclosed that she is married to Public Works Director Dave Whalen.

**Motion:** MOVE TO APPROVE THE CONSENT AGENDA, **Action:** Approve, **Moved by** Councilwoman Sue Seidl, **Seconded by** Councilman Stan Lau. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 4, Absent = 1). **Yes:** Councilman Dan McCassie, Councilman Stan Lau, Councilwoman Shari Whalen, Councilwoman Sue Seidl, **Absent:** Councilwoman Fran McKay.

**3. REPORTS This item is for various public entity representatives to provide general information to the Council and public. No action will be taken.**

**3.1. Reports by City Staff, City Council and the Mayor, including but not limited to monthly statistical reports by city departments.**

Sheriff Al McNeil reported the dashboard stats for the month of August. He stated the City of Fernley Code Enforcement Officer attended a training last week to access NCIC materials to report to dispatch. Sheriff McNeil stated there were no known issues from Burning Man. He reported Commander Kilgore submitted his letter for retirement. Lt. Smith will fill the position until November. Lt. Smith will continue to supervise the Fernley Patrol but have additional duties as well. Sheriff McNeil also shared the Governor's Opioid epidemic documentary was produced in Lyon County.

Mayor Edgington read the Law Zone stats for the month of August.

Planning Director Thompson reported the Assistant Planner has been hired. The Planning staff continues to work with Lyon County on the Depot.

Building Official Colson reported the monthly stats for the month of August.

Councilwoman Seidl reported Nevada Rural Housing wants to come to Fernley on September 18<sup>th</sup> to meet with the City. She reported on the Nevada Economic Development Conference she recently attended with the Mayor. She provided information on block chain and ideas on how to improve the tourism in our community

Councilwoman McKay arrived at 5:33 pm.

Councilman McCassie reported there will be a Fernley Pride Tailgate Party at Carpet King for the Fernley Vaquero Football Team Friday, September 7<sup>th</sup> at 4pm.

Councilwoman Whalen reported she met with Jackie Rosen, they spoke about Newlands Drive, and Nevada Pacific Parkway, the condition of the road and the need for an interchange at Highway 50. She also talked about a potential Bill Grant, and the Truckee Canal EIS. Ms. Whalen also met with Zach Conen and had discussions on the diesel tax proposal, and C-Tax.

Councilwoman McKay reported September 22<sup>nd</sup> from 9-noon will be the annual Fernley Swales Clean up.

Mayor Edgington reported on the Nevada Economic Development Conference that he recently attended. He reported on September 11<sup>th</sup> at 10am at the Out of Town Park the Nevada Veterans Coalition will have a 9.11 Memorial Ceremony. There will also be an event at the Intermediate School at 1pm that same day. He presented the Golden Spike from the Railroad on 150 years of service.

#### **4. STAFF REPORTS**

##### **4.1. Discussion and Possible Action for Council to give direction to staff regarding the Christmas Village as proposed by the Fernley ACES and the Fernley Builders Association.**

Assistant to the City Manager Colleen Unterbrink introduced Dana Uhlhorn. Mr. Uhlhorn presented the proposed Christmas Village to council explaining the specifications, construction and coordination of the cottages that will be built for the Christmas Village. He provided photos of what the future Christmas Village would look like. He shared he is working closely with the Fernley ACES (Arts and Culture Events Squad), and Fernley Builders Association. He stated he would like The Christmas Village to be located in the

vacant Depot property. The Fernley ACES & Fernley Builders Association have obtained liability insurance and are seeking approval from the City Council.

Councilwoman Seidl felt the Christmas Village would be a wonderful addition for the City. She was in support.

Councilwoman Whalen inquired about electricity. Mr. Uhlhorn stated they would like to use solar panels if possible. He added the Depot has power which could be used.

Councilman McCassie left at 6:12 pm.

Mr. Uhlhorn answered questions from the Mayor and City Council.

Councilman McCassie returned at 6:27 pm.

After discussion, Councilwoman Whalen stated she wanted to support the committee. She stated if the Council chooses the Art Park there is a solution to getting pedestrians across the street. She also wanted to make sure the City is collaborating with all the stakeholders.

**Motion:** MOVE TO DIRECT STAFF TO COORDINATE WITH THE FERNLEY ACES AND THE FERNLEY BUILDERS ASSOCIATION FOR THE CHRISTMAS VILLAGE EVENT, TO BE HOSTED AT THE DEPOT PROPERTY FROM DECEMBER 1ST THROUGH JANUARY 5TH, 2019, PROVIDING FLEXIBILITY ON THOSE DATES, AND TAKE CARE OF ANY REMAINING ITEMS INCLUDING, LIABILITY INSURANCE, ADA ACCESSIBILITY ELECTRICAL SUPPLY, **Moved by** Councilman Stan Lau, **Seconded by** Councilwoman Sue Seidl.

City Attorney Jensen stated the organization would still need to complete a Special Event Application.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Dan McCassie, Councilman Stan Lau, Councilwoman Fran McKay, Councilwoman Shari Whalen, Councilwoman Sue Seidl. **Action:** Approve.

**4.2. A. Discussion and Possible Action regarding the City Clerk's past year's employment performance, and the City Council and Mayor's satisfaction with the City Clerk's employment performance and general performance as the City Clerk. B. Discussion and Possible Action to approve the City Clerk's salary.**

Human Resource Specialist Shannon McKnight presented the performance review for City Clerk Kim Swanson.

**Motion:** MOVE TO APPROVE THE CITY CLERK'S EVALUATION, **Action:** Approve, **Moved by** Councilman Stan Lau, **Seconded by** Councilman Dan McCassie, **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Dan McCassie, Councilman Stan Lau, Councilwoman Shari Whalen, Councilwoman Sue Seidl, Councilwoman Fran McKay.

**Motion:** MOVE TO APPROVE THE CITY CLERK'S INCREASE OF 2% EFFECTIVE SEPTEMBER 6, 2018, **Action:** Approve, **Moved by** Councilwoman Sue Seidl, **Seconded by** Councilman Stan Lau. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Dan McCassie, Councilman Stan Lau, Councilwoman Shari Whalen, Councilwoman Sue Seidl, Councilwoman Fran McKay.

**4.3. A. Discussion and Possible Action regarding the City Treasurer's past year's employment performance, and the City Council and Mayor's satisfaction with the City Treasurer's employment performance and general performance as the City Treasurer. B. Discussion and Possible Action to approve the City Treasurer's salary.**

Human Resource Specialist Shannon McKnight presented the performance review for City Treasurer Denise Lewis.

**Motion:** MOVE TO APPROVE THE CITY TREASURER'S EVALUATION, **Action:** Approve, **Moved by** Councilman Stan Lau, **Seconded by** Councilwoman Fran McKay. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Dan McCassie, Councilman Stan Lau, Councilwoman Shari Whalen, Councilwoman Sue Seidl, Councilwoman Fran McKay.

**Motion:** MOVE TO APPROVE THE CITY TREASURER INCREASE OF 2% EFFECTIVE SEPTEMBER 6, 2018, **Action:** Approve, **Moved by** Councilwoman Fran McKay, **Seconded by** Councilman Stan Lau. **Vote:** Motion carried by unanimous roll call vote

(summary: Yes = 5). **Yes:** Councilman Dan McCassie, Councilman Stan Lau, Councilwoman Shari Whalen, Councilwoman Sue Seidl, Councilwoman Fran McKay.

## **5. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEM**

Councilwoman Seidl requested a future agenda item regarding training for City Council and staff on SB398 relating to the use of blockchain technology and the impact that it will have on the City and community.

### **PUBLIC COMMENT**

There was none.

### **ADJOURNMENT**

There being no further business to come before it, the Fernley City Council meeting adjourned at 6:56 pm.

Approved by the Fernley City Council on September 19, 2018 by a vote of:

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

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**ATTEST: City Clerk Kim Swanson**

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**Mayor Roy Edgington**