



Meeting Date: 02/06/2019
Agenda Item: # _____

Mission Statement

To provide our growing dynamic community excellent municipal services to make Fernley a great place to live, work, and play. Together, we enhance the desirability, safety, friendliness, aesthetics and quality of life in our city.

CITY OF FERNLEY CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor & City Council
REPORT THRU: Daphne Hooper, City Manager
REPORT BY: Dave Whalen, Public Works Director
REVIEWED BY: Brandi Jensen, City Attorney
REVIEWED BY: Denise Lewis, Finance Director
AGENDA ITEM: **Possible Action to approve the City of Fernley annual Road and Street Mileage Report to be submitted to the Nevada Department of Transportation (NDOT).**

ACTION REQUESTED: Consent Ordinance Resolution Motion Receive/File

RECOMMENDED ACTION BY CITY COUNCIL

Staff recommends the following action:

"I move to approve the City of Fernley annual Road and Street Mileage Report to be submitted to the Nevada Department of Transportation (NDOT)."

Key Points:

1. Proper reporting of road mileage and classification ensures that the City will receive its fair share of the Motor Vehicle Tax.

POLICY REFERENCE

Nevada Statutes: NRS 365
Fernley Municipal Code: N/A
Policies & Procedure Manual: N/A
Community Assessment: N/A
Other: CFR Title 23, Chapter 1, parts 460.1-460.3 and USC 23, Chapter 4, Section 402 c

SUPPORTING INFORMATION

Proper reporting of road miles and road reclassification maintained by the City of Fernley is critical for distribution of the Motor Vehicle Fuel Tax. This tax is allocated based upon area, population, road mileage, and vehicle travel miles. Since inventory letters were last submitted on February 07, 2018, no additional centerline miles of public roadway have been accepted by the City of Fernley. No centerline miles have changed classification since the last submittal, and the area managed by the City within the corporate boundary map has not increased.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact?	Yes
2. Is it Currently Budgeted?	<u>n/a</u>
3. If Budgeted, Which Line Item/Account?	
	n/a

FISCAL SYNOPSIS:

No additional centerline roadway miles have been accepted by the City since the 2018 submittal.

BACKGROUND INFORMATION

NRS 365.550 Section 8 (a)(b) states the following:

“Each county and incorporated city shall, not later than March 1 of each year, submit a list to the Department of Transportation setting forth:

- (a) Each improved road or street that is maintained by the county or city; and
- (b) The beginning and ending points and the total mileage of each of those improved roads or streets.

Each county and incorporated city shall, at least 10 days before the list is submitted to the Department of Transportation, hold a public hearing to identify and determine the improved roads and streets maintained by the county or city.”

The City has a database of roads and streets within the City that is updated as projects are completed. This database along with required NDOT Forms, (referenced below in Attached Information, Item No. 1 and Item No. 2), will be submitted to NDOT subsequent to Council approval.

Per NRS 365.550, every 10 years NDOT is required to perform a physical road audit of the roads maintained by the City for Motor Fuel Tax purposes. This audit was completed by NDOT Roadway Systems Division in Fall 2015. NDOT compared total mileage accounted for during the audit, to the 2015 certified mileage as submitted by the City.

If the total mileage obtained by NDOT after an audit is within 5% of the mileage submitted by the City, the City’s mileage is accepted by the State without any major revisions necessary, and the higher mileage amount is assigned to the City. The City’s certified mileage amount was within the required 5%, however, the total mileage driven by NDOT exceeded the total mileage submitted by the City. As a result, in 2016 the City’s new certified mileage became 129.202; (total mileage derived through NDOT’s audit in Fall, 2015) a slight increase from 128.72 miles, reported in previous years.

PRIOR COUNCIL ACTION/REVIEW

February 18, 2015, Possible action to approve the City of Fernley annual Road and Street Mileage Report to be submitted to the Nevada Department of Transportation (NDOT), Motion passed.

Public Road Mileage = 128.72 miles

Fuel Tax Mileage = 95.79 miles

February 17, 2016, Possible action to approve the City of Fernley annual Road and Street Mileage Report to be submitted to the Nevada Department of Transportation (NDOT), Motion passed.

Public Road Mileage = 129.202 miles

Fuel Tax Mileage = 95.79 miles

February 15, 2017, Possible action to approve the City of Fernley annual Road and Street Mileage Report to be submitted to the Nevada Department of Transportation (NDOT), Motion passed.

Public Road Mileage = 129.202 miles

Fuel Tax Mileage = 95.79 miles

February 07, 2018, Possible action to approve the City of Fernley annual Road and Street Mileage Report to be submitted to the Nevada Department of Transportation (NDOT), Motion passed.

Public Road Mileage = 129.202 miles

Fuel Tax Mileage = 95.79 miles

ATTACHED INFORMATION

- 1) City Certification of Public Road Mileage
- 2) Motor Fuel Tax Certification