



# CITY OF FERNLEY

## CITY COUNCIL AGENDA REPORT

Meeting Date: February 5, 2020

**REPORT TO:** Mayor and City Council  
**REPORT THRU:** Daphne Hooper, City Manager  
**REPORT FROM:** **Kim Swanson, City Clerk**  
**REVIEWED BY:** Denise Lewis, City Treasurer

**FINANCIAL IMPACT:**

Yes:  No:

**CURRENTLY BUDGETED:**

Yes:  No:

**FUND/ACCOUNT:**

**ACTION REQUESTED:**  Consent  Ordinance  Resolution  Motion  Receive/File

**AGENDA ITEM: Staff Report (For Possible Action):**  
**Approve Resolution 20-004 updating the City of Fernley Internal Agenda Process.**

**Agenda Item Brief:**

The City of Fernley has moved to an electronic agenda process. The update to this Resolution is necessary to comply with current procedures. The Mayor has requested the time for public input be reduced from 5 minutes to 3 minutes. The Mayor has the discretion to extend it to 5 minutes.

**Recommended Motion:**

**"I move to approve Resolution 20-004 updating the City of Fernley Internal Agenda Process".**

**Business Impact (per NRS Chapter 237):**

- A Business Impact Statement is Attached.
- A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

**ALTERNATIVES:**

The City Council could choose to approve the resolution as suggested or make additional changes.

**BACKGROUND:**

The current Internal Agenda Process, Resolution 15-012, was adopted in 2015. Back then, council members received binders with copies of the agenda and supporting documents prior to City Council Meetings. Since then, the City has moved to an electronic agenda process. A few council members use laptops to receive their agenda information while a few continue to receive binders with just the staff report. The update to this resolution is needed to comply with current procedures.

The other suggested change to this resolution is to Section 11 Public Input. The City of Fernley currently allows 5 minutes for public input at the beginning of the meeting and before adjournment. If approved, the time will be reduced to 3 minutes, although, the Mayor has the discretion to extend to five minutes.

**LEGAL IMPLICATIONS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ATTACHMENTS:**

Resolution 20-004 with track changes

Resolution 20-004 Final