



CITY OF FERNLEY

CITY COUNCIL AGENDA REPORT

Meeting Date: June 17, 2020

REPORT TO: Mayor and City Council
REPORT FROM: Daphne Hooper, City Manager
REVIEWED BY: Brandi Jensen, City Attorney
REVIEWED BY: Denise Lewis, City Treasurer

FINANCIAL IMPACT:

Yes: No:

CURRENTLY BUDGETED:

Yes: No:

FUND/ACCOUNT:

100-418-342

ACTION REQUESTED: Consent Ordinance Resolution Motion Receive/File

AGENDA ITEM: Staff Report (For Possible Action): Possible Action to approve the service and license agreement with CivicPlus to provide annual support, maintenance, and hosting of the City's website in the amount of \$19,809.51 for FY2020-2021.

Agenda Item Brief: The cost covers the CivicMobile Annual fee, CivicSend Annual fee, the annual fee for annual support, maintenance, and hosting, the annual fee for media center storage, redesign annual increase, and the SSL certificate annual fee. The City has used CivicPlus services and hosting website since 2017.

Recommended Motion:

"I move to approve the service and license agreement with CivicPlus to provide annual support, maintenance and hosting of the City's website for FY2020-21 in the amount of \$19,809.51."

Business Impact (per NRS Chapter 237):

- A Business Impact Statement is Attached.
- A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

The Council can may:

- Not approve the contract and direct staff to look for other possible companies for website platform services
- Request additional information

BACKGROUND:

The City has used the CivicPlus as the City's website platform and support services since 2017. Support includes technical support of the software, application support, technical maintenance of the City's website. The cost covers the CivicMobile Annual fee, CivicSend Annual fee, the annual fee for annual support, maintenance, and hosting, the annual fee for media center storage, redesign annual increase, and the SSL certificate annual fee. The City has used CivicPlus services and hosting website since 2017.

Either party may terminate the agreement at the end of the contract term by providing the other party with 60 days written notice, prior to the contract renewal date. No notice from either party, City of Fernley or CivicPlus, was given to end the terms of FY2019-20's agreement, thus the agreement for FY2020-21 will automatically renew for an additional contract term if approved by City Council.

LEGAL IMPLICATIONS:

The contract defines termination, liability, and legal requirements.

FINANCIAL IMPLICATIONS:

Funds have been budgeted for FY 2020-2021.

ATTACHMENTS:

Invoice

Copy of 2017 Agreement