



CITY OF FERNLEY

CITY COUNCIL AGENDA REPORT

Meeting Date: September 4, 2019

REPORT TO:	Mayor and City Council
REPORT FROM:	Daphne Hooper, City Manager
REVIEWED BY:	Brandi Jensen, City Attorney
REVIEWED BY:	Denise Lewis, City Treasurer

FINANCIAL IMPACT: Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	CURRENTLY BUDGETED: Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	FUND/ACCOUNT: 220-480-800 220.002.2
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ACTION REQUESTED: Consent Ordinance Resolution Motion Receive/File

AGENDA ITEM: Consent Agenda (For Possible Action): Approve CARES Act funding for All Day Care Facility for the Boys and Girls Club

Agenda Item Brief: The Boys & Girls Club of Truckee Meadows is providing an All Day Care Facility for distancing learning and student support. \$250,000 of CARES Act Funding will be provided to support this effort.

Recommended Motion:
"I move to approve \$250,000 of CARES Act Funding for the Boys and Girls Club to provide All Day Care Facility."

Business Impact (per NRS Chapter 237):

A Business Impact Statement is Attached.

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

BACKGROUND:

COVID-19 has created significant challenges for schools, which impact employees and employers balancing the educational needs of the children in our community. The Boys & Girls Club of Truckee Meadows provides necessary services and programs for Fernley residents. In an effort to address the needs of distance learning, alternating schedules for school-based education, and provide support to working families, funding is needed to expand programs and services.

The following areas will be supported with these funds:

Facility

- Cost for facility rental
- Hours of operation would be 7:00am – 6:00pm. The opening time of 7:00am is crucial because of the number of parents commuting out of the area for work. This start time would guarantee more members and allow better service to the parents and the community.
- Care would be provided Monday – Friday.
- Lyon County School District is providing a one week on, one week off schedule. The Club would be open for all youth who are unable to attend school but still need a place to go for either distance learning help or if their parents need them to be in an all day care facility.
- The Club would best utilize the space provided. An appropriate way to do this is to provide care for 75 youth and 25 teens. This allows for capacity for 100 members.
- The facility would be set up to have four (4) classrooms. Three (3) classrooms for youth members ages 6 – 12, and one classroom for middle school and high school students ages 13 -18.
- The club would need to provide laptop/chromebook computers or tablets with internet access to properly accommodate the distance learning needs of the members.
- Supplies necessary to properly stock the facility include:
 - 4 Water Jugs
 - 4 big hand sanitizers
 - Paper towel rolls
 - Gloves for each of the classrooms
 - Disposable masks
 - Cups
 - Washable markers
 - Kids scissors
 - Construction paper
 - Printer paper
 - 30 to 50 Laptops/Chrome Books for kids that do not have tech accessibility
 - 4 spray bottles
 - 1 Hudson Sprayer
 - 2 Laser Thermometers
 - 50 6' tables (Two kids at each table to maintain social distancing)
 - 100 chairs

Membership & Fees

- The Club would need to provide the facility with a computer that can be used by staff to collect and process payments and membership applications for parents.
- A table and a clover to process credit card payments
- Scholarships for more kids and provide a valuable resource for which the community is in desperate need.
- Staff for the facility including a lead staff for both the am shift and the pm shift that could handle all payments and membership as well as deal with any child are parent issue that may arise.

Kitchen

- Breakfast (8:30am – 9:00am), Lunch (11:30am – 1:00pm), and Snack (4:00pm) provided for members
- The average meal served at the club costs about \$1.90 - \$2.00 per meal. With 100 members, the food costs would be \$190 - \$200 per meal, for a total of \$380 - \$400 per day plus \$50 per day for a snack. The weekly food total for 100 members would be \$2,150 - \$2250.
- Additional staff is needed for meal service.
- Another option for food service would be to prepare the meals at the Reno Club and hiring a driver to transport meals each day.

Staffing

- Hire 8 program aids and 2 lead staff
- Staff would work six (6) hour shifts (from 7:00am – 1:00pm and 12:00pm – 6:00pm). Each shift would have a lead program aid to handle payments, membership, parent issues and behavior issues. Each shift would consist of four (4) program aids to run the classrooms.
- The cost for eight (8) program aides/six (6) hours per day at \$10.50 per hour:
 $\$10.50/\text{hr} \times 6\text{hrs.} \times 8\text{ staff} = \504.00 per day
- Kitchen staff or driver would cost $\$11.50/\text{hr} \times 6\text{ hrs.} \times 2\text{ staff} = \138.00 per day.
- Two lead program aids would cost $\$11.50\text{ per hour} \times 6\text{ hrs.} \times 2\text{ staff} = \138.00 per day.
- Total cost for to staff the facility per week would be \$3,497.50

Programming and COVID policies

- Programming and daily schedule will follow the same schedule that was provided for the summer.
- Members will be provided a well-rounded, high quality experience, if the five core areas:
 - Character & Leadership Development
 - Education & Career Development
 - Health & Life Skills
 - The Arts
 - Sports, Fitness & Recreation
- Club COVID policies will be followed including:
 - Temperature checks upon arrival
 - Daily sick logs kept on all members and staff in the facility
 - Parents will not be allowed to enter facility, and must wait outside for child pick up
 - Hourly disinfecting of classrooms
 - Masks are required.

LEGAL IMPLICATIONS: None

FINANCIAL IMPLICATIONS: \$250,000 from the CARES Act Funds will provided for this program.