



# CITY OF FERNLEY

## CITY COUNCIL

### AGENDA REPORT

**Meeting Date: February 17, 2021**

<b>REPORT TO:</b>	Mayor and City Council
<b>REPORT THRU:</b>	Derek Starkey, City Engineer
<b>REPORT FROM:</b>	Salvador Pleitez, P.E Senior Project Manager
<b>REVIEWED BY:</b>	Brandi Jensen, City Attorney
<b>REVIEWED BY:</b>	Denise Lewis, City Treasurer

<b>FINANCIAL IMPACT:</b> Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	<b>CURRENTLY BUDGETED:</b> Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	<b>FUND/ACCOUNT:</b> 100-475-320
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<b>ACTION REQUESTED:</b> <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Receive/File
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<b>AGENDA ITEM:</b> Possible action to approve a contract with Resource Concepts, Inc. (RCI) for Site Review to help determine ADA compliance, adequate site drainage, and other possible issues at the City's Cottonwood Lane shop.
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<b>Business Impact (per NRS Chapter 237):</b> <input type="checkbox"/> A Business Impact Statement is Attached. <input checked="" type="checkbox"/> A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).
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**Agenda Item Brief: Staff is seeking approval to execute a contract for the Civil Engineering and Environmental Site Review for the City's Cottonwood Maintenance Shop. The scope of the work is to identify existing issues and to produce a schematic design with identified costs to make the upgrades to the city facilities at this location.**

**See attached report for background, analysis, alternatives.**

**RECOMMENDED MOTION:** “I move to approve the contract with RCI in the amount not to exceed \$25,000 for Topographic work, Design Development Plan, Drainage Study, and an engineering cost estimate of the findings. “

**ALTERNATIVES:**

City Council could choose not to award and risk system failures. However, staff feels that these possible issues will be easier to fix at this time before any further needs will require additional structures or storage facilities.

**PROJECT SUMMARY:**

The contract would allow the Engineering Department to utilize the services RCI to identify possible code deficiencies and address on going drainage, noise, and equipment and materials storage issues; and verify that the American Disability Act (ADA) is adhered to at the various buildings and work stations.

**BACKGROUND:**

The Cottonwood Lane Maintenance Yard has come together as a result of various City needs at various times since its inception. Buildings have been added to the site as need arose and no master planning has ever been done to incorporate paving, drainage, building accessibility, lighting, and materials storage. In addition, proximity to City Well No. 11 (active) must be considered so that the integrity of the groundwater is maintained.

Bringing in a new set of eyes to this site will help in determining issues that may not be so apparent to regular daily users and City staff. RCI is a multi-discipline consultant and can provide the proper design and technical expertise to address code and environmental advice to properly resolve shortcomings at this site.

**ANALYSIS:**

Staff highly recommends that the City proceeds with this proposed site analysis to properly address outstanding issues. The technical findings and preliminary engineering construction costs will provide a bases for budgeting future improvements at this City maintenance yard.

**FINDINGS:**

The proposal received by RCI will address staff concerns that a detail study needs to be carried on determining if the City maintenance yard is compliant with City’s development codes, ADA regulations, drainage issues, noise issues, storm pollution issue due to stored materials and chemicals.

**LEGAL IMPLICATIONS:**

NRS 332.115 b

**FINANCIAL IMPLICATIONS:**

The funding for this study was approved for the current Fiscal Year 2020/2021. The funding is part of the General Fund. The total funding for this project was \$50,000.

**ATTACHMENTS:**

- 1) City of Fernley Standard Contracts- Schedule A
- 2) Resource Development, Inc. (RCI) Proposal