



# CITY OF FERNLEY

## CITY COUNCIL AGENDA REPORT

Meeting Date: March 3, 2021

<b>REPORT TO:</b>	Mayor and City Council
<b>REPORT THRU:</b>	Daphne Hooper, City Manager
<b>REPORT FROM:</b>	Shannon McKnight, HR Manager
<b>REVIEWED BY:</b>	Brandi Jensen, City Attorney
<b>REVIEWED BY:</b>	Denise Lewis, City Treasurer

<b>FINANCIAL IMPACT:</b> Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	<b>CURRENTLY BUDGETED:</b> Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	<b>FUND/ACCOUNT:</b> 100.414
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**ACTION REQUESTED:**  Consent  Ordinance  Resolution  Motion  Receive/File

**AGENDA ITEM: Staff Report (For Possible Action):**  
Discussion and Possible Action to approve the City Attorney, Brandi Jensen's past year's employment performance, and the City Council and Mayor's satisfaction with the City Attorney's employment performance including but not limited to:

- City Attorney Contract Compliance
- General Performance as the City Attorney
- Compensation

**Agenda Item Brief:**

- City Attorney, Brandi Jensen was hired on March 22, 2010.
- As a Statutory Officer, the City Attorney is evaluated by the Mayor and City Council annually.
- The City Attorney is currently 2% from the top of the City Attorney wage scale.

**Recommended Motion:**

"I move to approve the City Attorney, Brandi Jensen's evaluation."

"I move to approve a (?)% increase for the City Attorney, Brandi Jensen effective March 20, 2021."

See attached report for background, analysis, alternatives.

**Business Impact (per NRS Chapter 237):**

- A Business Impact Statement is Attached.
- A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

**ALTERNATIVES:**

NA

**BACKGROUND:**

April 6, 2011 – City Attorney’s annual evaluation approved by City Council.  
June 6, 2012 – City Attorney’s annual evaluation form revised and approved by City Council.  
June 20, 2012 – City Attorney’s annual evaluation approved by City Council.  
March 20, 2013 – City Attorney’s annual evaluation approved by City Council.  
March 8, 2014 – City Attorney’s annual evaluation approved by City Council.  
March 18, 2015 – City Attorney’s annual evaluation approved by City Council.  
February 3, 2016 – City Attorney’s annual evaluation form revised and approved by City Council.  
March 1, 2017 – City Attorney’s annual evaluation approved by City Council.  
March 7, 2018 – City Attorney’s annual evaluation approved by City Council.  
March 20, 2019 – City Attorney’s annual evaluation approved by City Council.  
March 18, 2020 – City Attorney’s annual evaluation approved by City Council.

**LEGAL IMPLICATIONS:**

NA

**FINANCIAL IMPLICATIONS:**

Pursuant to the Employment Services Agreement, Amendment A “Upon an average rating of satisfactory or higher, Jensen shall be entitled to the same increase given to other employees, or as otherwise agreed upon by Jensen and Council, until Jensen has reached the top of the currently approved salary range.”

The employee has a current pay rate of \$61.22 per hour. The City Attorney wage scale tops out at \$63.67 per hour. An increase of 2% puts employee at the top of the pay scale for the position. City Council approved a 5% increase for staff during the budget hearings for fiscal year 2020-2021. An increase of 5% puts the employee over the top of pay scale.

The increase is effective the first day of the pay period in which the anniversary date is included. Employee’s anniversary date is March 22, 2021. The first day of that pay period is March 20, 2021.

**ATTACHMENTS:**

Employment Services Agreement and Amendment A  
Wage Scale for City Attorney - effective July 1, 2020