

CARES Act Project Proposal: Fernley Living Faith Food Pantry 2021 Costs

Date: March 24, 2021

Funding Source: City of Fernley's Coronavirus Relief Fund distribution (as part of the CARES Act)

Project Partners:

- City of Fernley | contact: Daphne Hooper, City Manager, *dhooper@cityoffernley.org* or Trisha Connor, Administrative Specialist, *tconnor@cityoffernley.org*
- Living Faith Christian Fellowship and Food Pantry | contact: Matt and Regina McCreary, Pastors, *living_faith@sbcglobal.net*
- Coordination: Cody Wagner, Community Organizer, *cody.wagner@hotmail.com*

Project Summary and Justification:

Living Faith's Food Pantry serves as a central hub for food resources for those in need around Fernley. The need for their services has greatly increased as a result of the COVID pandemic and effects on our community. Before March 2020, Living Faith served an average of 959 people per month to assist with needs arising from food insecurity. By May 2020, as the pandemic had caused substantial medical and economic impact, Living Faith's average clientele increased to 1,673 people per month. This increase has continued into 2021, as the ongoing effects of the pandemic are still being felt by many members of our community.

As a result of this increase, Living Faith's only refrigerated delivery truck has experienced a far greater amount of wear-and-tear as a result of increased trips to pick up and drop off food. This truck serves as the lifeblood of the food pantry, picking up food from Food Bank of Northern Nevada's drop-off point in Silver Springs and bringing it back to be distributed in Fernley. Living Faith's volunteers have also stepped up, using their own vehicles to provide weekly food deliveries and welfare checks to over 60 individuals around Fernley, many of whom are elderly and newly homebound due to Coronavirus concerns.

Below is a proposed budget for Living Faith's Food Pantry to continue to operate at increased loads into 2021, justified with the explanation above. We hope that these costs can be covered through the leftover funds from the City of Fernley's Coronavirus Relief Fund distribution in 2020. We have separated these budgeted items into two categories. Tier 1 represents defined or ongoing costs that will definitely be needed in 2021 to continue operations of the food pantry. Tier 2 represents approximate costs for some other improvements related to food pantry operations that still need additional detail and refinement.

Budget:

- Tier 1:

| <u>Cost Description</u> | <u>Monthly Cost</u> | <u>Annual Cost</u> | <u>Total</u> |
|---|----------------------------|---------------------------|---------------------|
| Building Rent | \$1,250 | \$15,000 | \$15,000.00 |
| Utilities | \$300 | \$3,600 | \$3,600.00 |
| Insulated Utility Shed for Additional Food Storage | - | - | \$10,436.36 |
| Service Refrigerated Delivery Truck, Repair Lift Gate | - | - | \$4,058.63 |
| Tier Total: | | | \$33,094.99 |

- Tier 2:

| <u>Cost Description</u> | <u>Monthly Cost</u> | <u>Annual Cost</u> | <u>Total</u> |
|--|----------------------------|---------------------------|---------------------|
| Vehicle for Homebound Deliveries | - | - | \$30,000.00 |
| 2021 Registration and Insurance for Vehicle | \$150 | \$1,800 | \$1,800.00 |
| (2) Part-Time Americorps Members serving on-site | \$600 | \$7,200 | \$7,200.00 |
| Other Refrigerator, Tables/Chairs, Storage | - | - | TBD |
| Tier Total: | | | \$39,000.00 |

Quote for Refrigerated Delivery Vehicle Service and Lift Gate Repair:



Estimate

| | |
|----------|------------|
| Date | Estimate # |
| 8/5/2020 | 99 |

| |
|----------------|
| Name / Address |
| |

Horizon Equipment Repair
 P.O. Box 2585
 Fernley, NV 89408
 775-741-1690

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|---------|
| Project |
| |

| Description | Qty | Rate | Total |
|--|-----|--------------|-------------------|
| International 4700 ,SN/AH286320 | 12 | 95.00 | 1,140.00 |
| Truck inspection, maintenance PM Service, engine fuel air filter Service Transmission, differential R&R wear components re-pack front bearings | | | |
| service AC unit | 3 | 95.00 | 285.00 |
| service lift gate -repair as needed | 3 | 95.00 | 285.00 |
| 85/140 5Gal.pail center bearing serpentine Allison synthetic Trans fluid Lube filters front wheel seals X2 15/40 engine oil | | 2,348.63 | 2,348.63 |
| Sales Tax | | 7.10% | 0.00 |
| | | Total | \$4,058.63 |