



CITY OF FERNLEY

CITY COUNCIL AGENDA REPORT

Meeting Date: July 21, 2021

REPORT TO: Mayor and City Council
REPORT THRU: Daphne Hooper, City Manager
REPORT FROM: Denise Lewis, City Treasurer
REVIEWED BY: Daphne Hooper, City Manager

FINANCIAL IMPACT:

Yes: No:

CURRENTLY BUDGETED:

Yes: No:

FUND/ACCOUNT:

N/A

ACTION REQUESTED: Consent Ordinance Resolution Motion Receive/File

AGENDA ITEM: Staff Report (For Possible Action):

Discussion and possible action to approve a revised City of Fernley Grants Management Policy.

The City's grants management policy has not been revised since March 17, 2010. The City's financial auditors have recommended an update to the current policy. The City is in need of a policy that clearly defines policies, procedures, roles and responsibilities and that incorporates new uniform guidance.

Recommended Motion:

"I move to..."

"I move to approve the revised City of Fernley Grants Management Policy."

Business Impact (per NRS Chapter 237):

- A Business Impact Statement is Attached.
- A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES: Not approve or revise the policy.

BACKGROUND The City of Fernley's Grants Management policy was last revised on March 17, 2010. It is an extremely long document that includes language that doesn't necessarily apply to the City at the current time. The City is in need of an updated policy that includes more clearly defined policies and procedures, roles and responsibilities and that also incorporates new uniform guidance. The newly revised policy has been reduced and modified to be simpler and easier to follow explaining the process from beginning to end. It also includes a new Grant Evaluation and Analysis, which assists in determining who would benefit, how and at what cost. Will the costs outweigh the benefits or will there be a long-term benefit?

PURPOSE

A policy for the proper management of federal and other grant awards.

GENERAL POLICY

1)The City shall only pursue grant funding from Federal, State and other sources that aligns with the City's priorities, goals and objectives and that is in the best interest of the community, society, economic development and public well-being; 2)When managing federal grants, the City shall follow Code of Federal Regulations: Title 2 – Grants and Agreements; Subtitle A – Office of Management and Budget Guidance for Grants and Agreements; Chapter II – Office of Management and Budget Guidance; Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; 3)When managing grants from other sources, the City shall follow the terms and requirements of the specific grant.

GOAL

To establish policies and procedures that provide guidance for seeking and managing grants and that are in accordance with uniform guidance.

Staff recommends Council approved the newly revised policy.

LEGAL IMPLICATIONS: There could be implications from not following a grant agreement and terms.

FINANCIAL IMPLICATIONS: Funds may be returned if grant agreements and terms are not followed.

ATTACHMENTS:

Revised Grants Management Policy 7-21-21

Grant Evaluation and Analysis

Grants Management Policy 3-17-10