



CITY OF FERNLEY

CITY COUNCIL AGENDA REPORT

Meeting Date: September 1, 2021

REPORT TO: Mayor and City Council
REPORT THRU: Daphne Hooper, City Manager
REPORT FROM: Barry Williams, Deputy Public Works Director
REVIEWED BY: Brandi Jensen, City Attorney
REVIEWED BY: Denise Lewis, City Treasurer

FINANCIAL IMPACT:

Yes: No:

CURRENTLY BUDGETED:

Yes: No:

FUND/ACCOUNT:

510-165100

ACTION REQUESTED: Consent Ordinance Resolution Motion Receive/File

AGENDA ITEM: Staff Report (For Possible Action): Possible Action to purchase one (1), Ford F350 4wd pickup truck with utility body from Corwin Ford for the City of Fernley's Water Distribution Department for an amount not to exceed \$46,048.25.

Agenda Item Brief: This purchase was approved by Council during the FY 21/22 budget process. If approved, this equipment will be assigned to the Water Distribution Department to be utilized in the day to day operations of the City's water distribution, repair and maintenance operations.

Recommended Motion:

"I move to Approve the purchase of one (1), Ford F350, 4wd pickup truck with utility body from Corwin Ford for an amount not to exceed \$46,048.25."

Business Impact (per NRS Chapter 237):

- A Business Impact Statement is Attached.
- A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

PROJECT SUMMARY: If approved, this vehicle will be assigned to the Water Distribution Department to be utilized in day to day operations. The Department typically relies on vehicles and equipment for 24-hour emergency response relating to the City's distribution, repair and maintenance operations.

If approved, this equipment will replace one of the aged and problematic Water Distribution Department Vehicles that is currently assigned to the Department which is beyond the service miles and age recommended for vehicle replacement per the City of Fernley Fleet Management Program (PMP) Policy, Table 4.1 Appendix 8, Replacement Standard. If approved, Staff anticipates disposal of the current asset per the FMP Policy.

Staff has chosen a Ford, F350 pickup truck with utility body from Corwin Ford because this vehicle meets the desired specifications needed for the Water Distribution Departments operations. Corwin Ford participates in the Sourcewell State Purchasing Program (formerly NJPA). This program allows the City of Fernley to obtain better vehicle pricing and better vehicle availability.

BACKGROUND: This purchase was approved by Council during the FY 21/22 budget process.

Every fiscal year, the State accepts bids from dealerships around Nevada for assorted makes and models of work trucks, cars and light and heavy equipment for purchase by local government agencies. Using the results of the State's competitive bid process is standard practice for municipalities because it saves time and money. The municipality does not have to assemble bid documents, advertise, and rank bidders in order to make a purchase.

Corwin Ford will oversee the manufacturing and delivery of this truck for the City of Fernley. This vehicle is available under the State of Nevada's purchasing contract. If we elect to not purchase this vehicle, we will have to wait for the bid results for the new State purchasing contract, or, City Staff will have to assemble bid specifications, advertise for bids and then rank and award the winning bid. Neither is guaranteed to lower the current price of the vehicle.

LEGAL IMPLICATIONS: NRS 332.039, NRS 332.195

FINANCIAL IMPLICATIONS: This purchase was budgeted at \$46,000 using G.L number 510-165100 within the Water Distribution Department portion of the FY 21-22 Budget.

ATTACHMENTS:

1. Corwin Ford State Purchasing Price Quote
2. 2022 Ford Utility Body Specification Sheet