



CITY OF FERNLEY

CITY COUNCIL AGENDA REPORT

Meeting Date: November 3, 2021

REPORT TO: Mayor and City Council
REPORT THRU: Daphne Hooper, City Manager
REPORT FROM: Barry Williams, Deputy Public Works Director
REVIEWED BY: Brandi Jensen, City Attorney
REVIEWED BY: Denise Lewis, City Treasurer

FINANCIAL IMPACT:

Yes: No:

CURRENTLY BUDGETED:

Yes: No:

FUND/ACCOUNT:

100-475-320

ACTION REQUESTED: Consent Ordinance Resolution Motion Receive/File

AGENDA ITEM: (Possible action) Approve the award of 2021-2022 Traffic Signal Maintenance Service Contract to Titan Electrical Contracting, Inc. in amount not to exceed the unit price per services listed in the bid document not exceeding \$128,000.

Agenda Item Brief: This is an annual contract award for Traffic Signal Maintenance Service for the service and repair of the five (5) NDOT traffic signals and one (1) City owned signal that are operated and maintained by the City of Fernley Public Works Department per Interlocal Agreement No. P354-20-201 with the Nevada Department of Transportation (NDOT). This contract will be renewed on an annual basis and will help the City lock in prices for the year and allow for more accurate budgeting. This contract was advertised for bid in accordance with NRS and two responsible bids were received.

Recommended Motion:

"I move to approve the award of the 2021-2022 Traffic Signal Maintenance Service Contract to Titan Electrical Contracting, Inc. in amount not to exceed unit price per services listed in the bid document not exceeding \$128,000."

- A Business Impact Statement is Attached.
- A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

BACKGROUND:

This is a contract award for traffic signal maintenance and service for the Public Works Department. The scope of this contract will include the service and maintenance of the five (5) NDOT owned traffic signals and one (1) City owned signal and equipment located within the city that are assigned to and operated by the Public Works Department.

In order to provide a cohesive and safe transportation system throughout the City of Fernley, traffic signals must be regularly maintained and updated. Traffic signal maintenance guidelines have been developed to ensure optimally performing equipment and are included within the scope of this contract.

In September 2020, the City of Fernley entered into Interlocal Agreement No. P354-20-201 with the Nevada Department of Transportation (NDOT), to establish roles and responsibilities for ownership, maintenance, operation and repair of NDOT owned traffic signal systems located within the City.

Per the Agreement, Article I, Paragraph 7, the City is to provide NDOT's District Engineer a list of anticipated Signal System maintenance, or anticipated repairs exceeding One Thousand Five Hundred Dollars (\$1,500) each along with an estimated annual cost for which the City will request reimbursement per signalized intersection.

From this agreement, the City entered into a Contract for Engineering Services with Headway Transportation LLC in December 2020 to Compile a Traffic Signal Maintenance Guide for City and or City on-call Contractors regarding annual operations and maintenance activities at each signalized intersection within the City. Based on Headway's condition assessment of the Signal Systems, durations established for typical equipment life cycles and frequency of O&M activities recommended per the Traffic Signal Maintenance Guide, Staff proposed that funding be budgeted for FY 21/22 to address deficiencies, upgrades, and routine operations and maintenance for each signalized intersection within the City.

Under this contract, the contractor will provide routine operations and maintenance activities that will be performed on all signalized intersections within the City approximately every six months, as well as perform emergency repairs, report and repair equipment and operating system deficiencies as well as monitor and adjust signal timings when needed.

PRIOR COUNCIL ACTION

8/5/2020 FCC Meeting

Possible Action to Approve and Enter into an Interlocal Agreement (Agreement) with the Nevada Department of Transportation (NDOT) to establish roles and responsibilities for ownership, maintenance, operation and repair of the traffic signal systems (Signal Systems) located within the City of Fernley (City).

Motion Passed

LEGAL IMPLICATIONS:

Nevada Statutes: NRS 332.039 Advertisements or Requests for Bid on Contract.

Public Works advertised for bids on the City of Fernley website, in the Reno Gazette Journal, and the Mason Valley News on 08/25/2021. Closing Date 09/20/2021. We received two (2) bid proposals. The apparent low responsible bidder is Titan Electrical Contracting, Inc. The bid summary is as follows:

1. Titan Electrical Contracting, Inc. \$77,950.00.
2. Par Electrical Contractors, Inc. \$125,567.00.

Titan Electrical Contracting, Inc. was the lowest responsible bid received for the Annual Traffic Maintenance Service Contract.

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

- 1.) City of Fernley Standard Contract
- 2.) Bid Opening Table
- 3.) Titan Electrical Contractor Bid
- 4.) Bid Specifications