

**Minutes of the  
Fernley City Council Meeting**

**November 3, 2021**

Mayor Roy Edgington called the meeting to order at 5:00 pm at Fernley City Hall, 595 Silver Lace Blvd, Fernley, NV.

**1. INTRODUCTORY ITEMS**

**1.1. Roll Call**

**Present:** Mayor Roy Edgington, Councilman Ray Lacy, Councilman Albert Torres, Councilman Stan Lau, Councilwoman Felicity Zoberski, Councilwoman Fran McKay, City Manager Daphne Hooper, Assistant to City Manager Trisha Conner, City Attorney Brandi Jensen, City Engineer Derek Starkey, Public Works Director Dave Whalen, Deputy City Treasurer Thomas Lukas, Planning Director Tim Thompson, Building Official Billy Staten, City Clerk Kim Swanson, Deputy City Clerk Brenda Gosser.

**1.2. PUBLIC FORUM**

John Reichlein, Fernley resident, expressed concern regarding the Off-Road Vehicle Bill.

**1.3. (For Possible Action) Approval of the Agenda**

**Motion:** MOVE TO APPROVE THE AGENDA. **Action:** Approve, **Moved by** Councilman Lau, **Seconded by** Councilman Lacy. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Albert Torres, Councilman Ray Lacy, Councilwoman Fran McKay, Councilwoman Felicity Zoberski, Councilman Stan Lau.

**2. CONSENT AGENDA:**

**2.1. (Possible Action) Approval of Voucher Report**

**2.2. (For Possible Action) Approval of the Minutes from October 20, 2021**

**2.3. (Possible Action) Approval of Business Licenses**

**2.4. Possible action Approve the award of 2021-2022 Traffic Signal Maintenance Service Contract to Titan Electrical Contracting, Inc. in amount not to exceed the unit price per services listed in the bid document not exceeding \$128,000.**

**2.5. Possible action to approve a contract with Shaw Engineering to provide Analysis, Design and Construction Administration for the proposed rehabilitation of the West Lift Station Project in the amount not to exceed \$75,600.**

**Motion:** MOVE TO APPROVE THE CONSENT AGENDA. **Action:** Approve, **Moved by** Councilman Lau, **Seconded by** Councilman Lacy. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Albert Torres, Councilman Ray Lacy, Councilwoman Fran McKay, Councilwoman Felicity Zoberski, Councilman Stan Lau.

**3. REPORTS This item is for various public entity representatives to provide general information to the Council and public. No action will be taken.**

Sheriff Frank Honeywell informed the City Council of new hires, He stated there were approximately the normal number of calls and arrests for the month of October. He stated the annual “Shop with a Cop” event would be held in December.

**3.1. Reports by City Staff, City Council and the Mayor, including but not limited to monthly statistical reports by city departments.**

Mayor provided an update on the Spooktacular event. He reported the haunted house at the Depot put on by the Fernley Aces went well.

Councilman Lacy reported he was pleased with the Sunday Spooktacular event

Councilwoman Zoberski commented on Sherriff’s report and the 911 hang up responses. She stated the Neighborhood Watch Meeting will be held at Fernley Community Center on Main Street, November. 16<sup>th</sup>, 5:30 pm – 7:00 pm.

Councilman Lau congratulations the Fernley football team.

Councilman Torres thanked the staff involved in the Spooktacular event and congratulated the Fernley volleyball team going to the playoffs.

Councilwoman McKay reported the Spooktacular event went very well. There will be a Veteran’s program at 1pm on Nov. 9<sup>th</sup> at Fernley Intermediate School.

City Manager Hooper reported the city is accepting FCTA grant applications November 1<sup>st</sup> – 30<sup>th</sup>. All applications must be submitted online by 5 pm November 30<sup>th</sup>. There is a mandatory Fernley Convention and Tourism Authority applicant meeting November. 4<sup>th</sup>,

5pm – 6pm via Zoom. Fernley Convention and Tourism Authority meeting is scheduled December 13<sup>th</sup> at 6pm to review applications. Fernley Mural festival in May, Sierra Arts foundation is looking for artists by November. 30<sup>th</sup> at 5pm. City Hall will be closed for Veteran’s Day. City Manager Hooper announced new employees.

Building Official Billy Staten provided the department stats for the month of October.

#### **4. PUBLIC HEARINGS**

- a. Discussion with City Council & Staff
- b. Public Input
- c. Additional Discussion with City Council & Staff
- d. Council Action or Direction to Staff

##### **4.1. Presentation, discussion, and possible action on the Fiscal year 2022-2023 Community Development Block Grant Program project application and citizen participation process.**

Trisha Connor, Assistant to City Manager stated CDBG funds available for the next fiscal year totals \$3.6. As of today, no other entities have asked for submissions. Staff recommends submitting 2 applications: ADA Compliant Stand-Alone Restroom Facility at the Depot and Main Street beautifications and placemaking. Both projects have received eligibility approval from CDBG. Grant applications due February. 2022.

##### Public Input

Cody Wagner, Fernley Community Foundation submitted a letter stating the Foundation supported both projects.

**Motion:** MOVE TO APPROVE CITY SUBMITTAL TO THE STATE OF NEVADA 2022-2023 CDBG PROGRAM INCLUDING THE FOLLOWING APPLICATIONS. ADA COMPLIANT STANDARD RESTROOM FACILITY AS PRIORITY AT THE DEPOT AND CONTINUED BEAUTIFICATION EFFORTS PLACE MAKING GRANT APPLICATIONS. **Action:** Approve, **Moved by** Councilman Lau, **Seconded by** Councilwoman McKay. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Torres, Councilman Lacy, Councilwoman McKay, Councilwoman Zoberski, Councilman Lau.

#### **5. STAFF REPORTS**

##### **5.1. Discussion and possible action for the Business Impact Statement regarding commercial rates for the Water and Sewer Utilities.**

Dave Whalen Public Works Director explained the proposed increase in connection fees was inadvertently omitted from the BIS that was conducted in May. Due to this, staff recommends a new Business Impact Statement is conducted. Director Whalen explained the increase that was due to take place in January 2022 will now take place in April 2022.

**Motion:** MOVE TO RECOMMEND STAFF COMPLETES NEW BUSINESS IMPACT STATEMENT REGARDING COMMERCIAL RATES FOR THE WATER AND SEWER UTILITIES. **Action:** Approve, **Moved by** Councilwoman Zoberski, **Seconded by** Councilman Lau. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Albert Torres, Councilman Ray Lacy, Councilwoman Fran McKay, Councilwoman Felicity Zoberski, Councilman Stan Lau.

## **5.2. Presentation, discussion, and possible action for the Fernley Desert Gardens Memorial Cemetery.**

Dave Whalen Public Works Director stated the city has run the cemetery since 2012 and the city has made improvements since ownership. He stated the budget is \$35,500 per year, though most goes to water and sewer, routine maintenance, and small projects. He added the average revenue is \$4,900 per year. The city charges \$500 for a single burial plot and \$113 for a single cremation. Director Whalen stated staff would like to add additional landscaping and projects like replacing the gazebo.

Councilman Lacy agreed additional landscaping and replacing the gazebo would make the cemetery look nicer.

Councilwoman McKay mentioned social service groups could provide some services and maybe \$5,000 could be added to the budget to the roads in the cemetery.

Councilwoman Zoberski inquired about the zoning for the unused buildings on the cemetery grounds. She thought maybe the cemetery could partner with a funeral home to help increase revenue.

Mayor would like to see the cemetery eventually expand.

**Motion:** MOVE TO CONTINUE TO MAINTAIN THE CEMETERY. **Action:** Approve, **Moved by** Councilman Lacy, **Seconded by** Councilman Lau. **Vote:** Motion carried by

unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Torres, Councilman Lacy, Councilwoman McKay, Councilwoman Zoberski, Councilman Lau.

**Amended Motion:** MOVE TO DIRECT PUBLIC WORKS TO LOOK INTO INCREASED LANDSCAPING FOR THE CEMETERY AND INCLUDE IT IN THE 2022-2023 BUDGET. IN ADDITION, LOOK FOR A QUOTE FOR A METAL GAZEBO. **Action:** Approve, **Moved by** Councilman Lacy, **Seconded by** Councilman Lau. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Albert Torres, Councilman Ray Lacy, Councilwoman Fran McKay, Councilwoman Felicity Zoberski, Councilman Stan Lau.

### **5.3. (For possible action) Update on City of Fernley COVID-19 response including City Hall reopening, funding for state and local governments, local business re-opening plans, and local events.**

City Manager Hooper stated booster vaccines are available for 65 and older and people with underlying conditions. Vaccines will be available at City Hall on November 16<sup>th</sup> from 4:00pm to 5:30 pm. There is a slight spike in Covid-19 cases and the city continues to follow guidelines issued by the governor.

## **6. RESOLUTIONS**

### **6.1. (For possible action) Adopt Resolution 21-009 Amending and restating the City of Fernley commercial property assessed clean energy program established by Resolution 20-016; to provide the means of financing one or more energy efficiency improvement projects, renewable energy projects, water efficiency improvement projects or resiliency projects for qualifying commercial or industrial real property; together with other matters properly relating thereto.**

City Manager Hooper explained the city adopted a resolution in 2020 that established the CPACE financing program for energy efficient projects. The past session made changes to the program so the resolution needs to be amended to follow new legislation.

**MOTION:** MOVE TO ADOPT RESOLUTION 21-009 AMENDING THE CREATION OF THE CITY OF FERNLEY COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY PROGRAM TO PROVIDE THE MEANS OF FINANCING ONE OR MORE ENERGY EFFICIENCY PROJECTS OR RENEWABLE ENERGY PROJECTS FOR COMMERCIAL OR INDUSTRIAL PROPERTY, TOGETHER WITH OTHER MATTERS PROPERLY RELATING THERETO. **Action:** Approve, **Moved by** Councilman Lao, **Seconded by**

Councilwoman Zoberski. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Councilman Albert Torres, Councilman Ray Lacy, Councilwoman Fran McKay, Councilwoman Felicity Zoberski, Councilman Stan Lau.

**7. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS.**

Councilman Torres requested a future agenda item asking the City Clerk and County Clerk give a presentation on how the City of Fernley and Lyon County is conducting secure polling stations and secure ballots. Also, include the benefits of same-day voter registration and DMV automatic voter registration.

Mayor Edgington requested a future agenda item to rename Mission Way to Palmer way in honor of Brett Palmer.

Councilman Lau requested a future agenda item to address the traffic on Miller Lane.

Councilman Lacy requested a future agenda item to repost the 25 MPH signs on Fremont St.

**8. PUBLIC FORUM**

John Reichlein, Fernley resident, stated there was an electrical wire hanging from traffic signals on the intersection of Chisholm Trail and 95 A.

There being no further business to come before it, the Fernley City Council meeting adjourned at 6:40 PM.

Approved by the Fernley City Council on November 17, 2021, by a vote of:

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Mayor Roy Edgington

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ATTEST: City Clerk Kim Swanson