



CITY OF FERNLEY

CITY COUNCIL AGENDA REPORT

Meeting Date: December 15, 2021

REPORT TO:	Mayor and City Council
REPORT THRU:	Daphne Hooper, City Manager
REPORT FROM:	Kathy Bennett, Court Administrator
REVIEWED BY:	Brandi Jensen, City Attorney
REVIEWED BY:	Denise Lewis, City Treasurer

FINANCIAL IMPACT: Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	CURRENTLY BUDGETED: Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	FUND/ACCOUNT: 100-425-100
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ACTION REQUESTED: Consent Ordinance Resolution Motion Receive/File

AGENDA ITEM: Staff Report (For Possible Action): Approve Fernley Municipal Court Marshal job description and authorize staff to begin the recruitment process.

Agenda Item Brief:

1. During the FY 21/22 budget process, Council approved the position of Municipal Court Marshal.
2. All costs associated with this position were budgeted and approved with the approval of the FY 21/22 budget.

Recommended Motion:
"I move to approve the job description for Fernley Municipal Marshal as written and authorize staff to begin the recruitment process."

Business Impact (per NRS Chapter 237):

A Business Impact Statement is Attached.

A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

BACKGROUND:

Since the Incorporation of Fernley, the Court has either operated without the services of a Marshal or contracted to pay overtime to a Lyon County Deputy to serve as the Municipal Court Bailiff. There have been several occasions, when the Lyon County Sheriff has not had the manpower necessary to allow the court to use a deputy to serve as the Municipal Court Bailiff. Leaving the court to look to other non-conventional means for court security and protection the court users and staff.

Many factors have brought us to the point of creating the Marshal position. The rise in population in Fernley, staffing shortages within the Lyon County Sheriff's Department, and the overall needs of the Fernley Municipal Court. The Marshal will assist the court with security services as well as Court Services for pretrial release supervision and compliance orders

FINANCIAL IMPLICATIONS:

The Municipal Court Marshal was requested and approved in the FY 21/22 budget. This approval also included all expenditures necessary, vehicle, standard issued safety equipment and supplies. The Public Works Department will bring forward the request to purchase the vehicle, with an additional agenda item.