



CITY OF FERNLEY

CITY COUNCIL AGENDA REPORT

Meeting Date: January 19, 2022

REPORT TO: Mayor and City Council
REPORT FROM: Trisha Conner, Assistant of the City Manager
REPORT THRU: Daphne Hooper, City Manager
REVIEWED BY: Denise Lewis, City Treasurer

FINANCIAL IMPACT:

Yes: No:

CURRENTLY BUDGETED:

Yes: No:

FUND/ACCOUNT:

N/A

ACTION REQUESTED: Consent Ordinance Resolution Motion Receive/File

AGENDA ITEM: Staff Report (For Possible Action): Update and possible action to approve the programming and services for the Community Response & Resource Center.

Agenda Item Brief: On October 20, 2021, City Council approve the contract with TSK Architects for the architecture-engineering services of the Community Response & Resource Center (CRRC). The scope of work included the Pre-Design Services/Concepts Update to determine the programming and services that will be housed in the CRRC. The programming and services in the CRRC must be ARPA eligible because the City is using ARPA monies to fund the project. Staff is seeking approval of the proposed programming and services for the CRRC from Council.

Recommended Motion:

"I approve the proposed programming and services for the Community Response & Resource Center."

Business Impact (per NRS Chapter 237):

- A Business Impact Statement is Attached.
- A Business Impact Statement is not required because this is not a rule (term excludes vehicles by which legislative powers are exercised under NRS Chapters 271, 278, 278A, or 278B).

See attached report for background, analysis, alternatives.

ALTERNATIVES:

City Council may ask for more information, propose and/or approve different CRRC program and services, or not approve the proposed CRRC program and services.

BACKGROUND:

On August 4, 2021, Fernley City Council approved the American Rescue Plan Act spending plan which included \$12,000,000 for the development of a Community Response & Resource Center. On October 20, 2021, City Council approve the contract with TSK Architects for the architecture-engineering services of the Community Response & Resource Center (CRRC). The scope of work, among other items, included the Pre-Design Services/Concepts Update to determine the programming and services that will be housed in the CRRC. The programming and services in the CRRC must be ARPA eligible because the City is using ARPA monies to fund the project. Staff identified the following ARPA eligible services and programs needed in our community in response to the public health crisis that will be housed in the Community Response & Resource Center: COVID-19 testing and vaccination site, workforce development services/programming, education assistance services, afterschool programming, and early childhood education.

ARPA SLFRF Eligibility:

The following lists the programming and services staff is proposing to be implemented in Community Response & Resource Center and are SLFRF eligible, per the SLFRF Compliance and Reporting Guidance Update 2.1 Version:

- 1.7 Capital Investments that respond to the COVID-19 public health emergency: The CRRC will serve primarily as an emergency hub for the City of Fernley and residents, specifically a vaccination and testing site to mitigate and prevent COVID-19.
 - 2.7 Job Training Assistance: JOIN, Inc
 - 3.1 Education Assistance – Early Learning: Lyon County School District Preschool
 - 3.6 Healthy Childhood Environments Child Care: Boys & Girls Club of Truckee Meadows daycare & afterschool programming
 - 3.3 Education Assistance – Academic Services: Fernley Community Foundation – tutoring

A workgroup was established in October 2021 to address the programming/services for the CRRC to meet the needs of the community, ensure ARPA eligibility, discuss programming requirements for each organization, funding sources, and long-term financial sustainability. The workgroup includes the Boys & Girls Club of Truckee Meadows, the Fernley Community Foundation, JOIN Inc, Lyon County School District, TSK Architects, and city engineering, finance, and city manager departments.

Next Steps:

Upon the approval of the programming and services that will be in the Community Response & Resource Center, TSK will move forward with the Schematic Design Phase Services, including the following:

- A. Schematic Design Phase
 - 1. Develop Schematic Design Package inclusive of:
 - a. Architectural Site Plan, Architectural Floor Plan, Overall Building Elevations.
 - b. Longitudinal & Latitudinal Building Sections to establish building height and overall structural criteria/grid systems.
 - 2. Develop Building System Narratives, Building Code Analysis, Baseline Plumbing Fixture and Parking Analysis.
 - 3. Develop Project Outline Specifications for Schematic Design Package and Cost Estimating Efforts.
 - 4. Work with Construction Manager at Risk (CMAR) to ensure structural and MPE system efficiencies are discussed and factored into the project moving forward.
 - 5. Coordinate with Cost Estimating Team to define possible building/project costs.

The CRRC workgroup will continue to address the programming/services for the CRRC to meet the needs of the community, ensure ARPA eligibility, discuss programming requirements, and focus on funding sources, and long-term financial sustainability.

Staff will continue to update Council on the progress of the Community Response & Resource Center.

RECOMMENDATIONS:

Staff recommends City Council to approve proposed programming and services for the Community Response and Resource Center.

LEGAL IMPLICATIONS:

The City of Fernley must comply with Department of the Treasury, 31 CRF Part 35, Coronavirus State and Local Recovery Funds.

FINANCIAL IMPLICATIONS:

The City of Fernley must comply with Department of the Treasury 2 CRF Part 200 and Sections 601 and 602 of the Social Security Act. On August 4, 2021, a formal expenditure plan was presented to the City Council for prior approval of ARPA fund expenditures. ARPA funds may be used to cover eligible costs incurred during the period that begins March 3, 2021, and ends on December 31, 2024, as long as the award funds for the obligations incurred by December 31, 2024 are expended by December 31, 2026. Any funds not expended by December 31, 2026 to cover such obligations must be returned.

ATTACHMENTS:

CSLFRF Compliance and Reporting Guidance Appendix 1: Expenditure Categories